

OUR PRIVACY POLICY

AT SIMPLYLET.NET, WE'RE COMMITTED TO PROTECTING AND RESPECTING YOUR PRIVACY.

This policy explains when and why we collect personal information about people who visit our website, how we use it, the conditions under which we may disclose it to others and how we keep it secure.

We may change this policy from time to time so please check this page occasionally to ensure that you're happy with any changes. By using our website, you're agreeing to be bound by this policy.

Any questions regarding this policy and our privacy practices should be sent by email to contact@simplylet.net or by post to Simplylet.net, 4, Guildford Park Road, Guildford, GU2 7ND, U.K.

HOW DO WE COLLECT INFORMATION FROM YOU?

If you register to receive information from us, you will be asked for certain information - for example, your name, address, email address etc.

HOW IS YOUR INFORMATION USED?

We may use your information to:

- o send you newsletters as per your preferences;
- o notify you of changes to our services;
- o send you communications from third party financial services companies that may be of interest to you. These may include information about events or our associated brands or about products and services that are related to your professional interests. See below for more information.

Emails from our trusted third parties may consist of information related to products or services in various categories, based on what we think will be of interest to you on a professional basis.

We provide you with this communication on the grounds of legitimate business interests – i.e., we will process the personal information you have supplied to us to conduct and manage our business to enable us to give you the most appropriate marketing, information, service and products and provide the best and most secure experience. These are what we consider to be our 'Legitimate Interests'.

We review our retention periods for personal information on a regular basis. We will hold your personal information on our systems for as long as is necessary for the relevant activity – please get in touch with us on or contact@simplylet.net if you would like to know specifically how long your data is kept for a particular purpose. You have the option to be removed from our database at any time.

WHO HAS ACCESS TO YOUR INFORMATION?

Please be reassured that we will not release your information to third parties, unless you have specifically given us permission to do so or we are required to do so by law, for example, by a court order or for the purposes of prevention of fraud or other crime.

YOUR CHOICES

You have a choice about whether you wish to receive information from us. If you do not want to receive our news or promotions any longer, then you can inform us and your details will be removed.

HOW YOU CAN ACCESS AND UPDATE YOUR INFORMATION

The accuracy of your information is important to us. We're working on ways to make it easier for you to review and correct the information that we hold about you. In the meantime, if you change email address, or any of the other information we hold is inaccurate or out of date, please email us at: contact@simplylet.net or telephone [01483 459360](tel:01483459360). You have the right to ask for a copy of the information we hold about you - we may charge £10 for information requests to cover our costs in providing you with details of the information we hold about you.

SECURITY PRECAUTIONS IN PLACE TO PROTECT THE LOSS, MISUSE OR

ALTERATION OF YOUR INFORMATION

When you give us personal information, we take steps to ensure that it's treated securely.

Non-sensitive details (your email address etc.) are transmitted normally over the Internet, and this can never be guaranteed to be 100% secure. As a result, while we strive to protect your personal information, we cannot guarantee the security of any information you transmit to us, and you do so at your own risk. Once we receive your information, we make our best effort to ensure its security on our systems. Where we have given (or where you have chosen) a password which enables you to access certain parts of our websites, you are responsible for keeping this password confidential. We ask you not to share your password with anyone.

If you would like to see a copy of our Data Security Policy, please email contact@simplylet.net

REVIEW OF THIS POLICY

We keep this Policy under regular review. This Policy was last updated in May 2018.